

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Information - Centralized Receiving & Distribution Center Logistics Management Services for the San Antonio International Airport**

Solicitation Number: RFI 25-057; RFx 6100018845

Description: The Aviation Department is seeking to collect insights on Centralized Receiving and Distribution Center (CRDC) logistics management services. This RFI will assist Aviation with the following:

- Collect information on potential service providers for CRDC logistics management services.
- Understand the capabilities of service providers in managing a centralized receiving and distribution function.
- Assess potential solutions and strategies for inventory management, order fulfillment and distribution.
- Review the experience, qualifications, and capacity of service providers to meet the operational requirements of the CRDC.
- Consider the most effective and efficient CRDC alternatives and plans that best meet the needs of the airport.

The information collected from the RFI will be used to develop a comprehensive and well-informed RFP.

Applicable Product Categories:

95894 Warehouse Management Services

96224 Courier/Delivery Services (Including Air Courier Services)

Date Issued: February 20, 2025

Due Date & Time: April 7, 2025, 11:00 a.m. Central Time

Staff Contact Person: Staff Contact Person: Adrianna Broniszewski, Procurement Specialist III,
adrianna.broniszewski@sanantonio.gov

Respondents may submit written questions concerning this RFI to the Staff Contact Person listed below until **4:00 p.m., Central Time, on March 5, 2025.**

Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>



TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

