

PUBLIC NOTICE

REQUEST FOR PROPOSALS JANITORIAL SERVICES CONTRACT

The City of Mandeville is soliciting sealed proposals from qualified vendors to provide comprehensive janitorial services for municipal buildings. Services must comply with specifications detailed in the Request for Proposals (RFP).

Proposal Deadline:

March 27, 2025, by 2:30 PM (local time)

Proposals submitted after the deadline will not be accepted.

Submission Requirements:

- **Electronic Submissions:** Submit via www.centralbidding.com.
- **Hard Copy Submissions:** Deliver one (1) original and one (1) digital copy (USB flash drive) in a sealed envelope marked:
 - **Sealed Proposal: CITY OF MANDEVILLE, JANITORIAL SERVICES CONTRACT**
 - **Deadline: March 27, 2025, 2:30 PM**
 - Include: Vendor's Name and Address

Deliver hard copies to:

Purchasing Agent

City of Mandeville

3101 East Causeway Approach

Mandeville, LA 70448

Pre-Proposal Conference and Site Visits:

A non-mandatory pre-proposal conference will be held on **February 27, 2025, at 10:00 AM** in the Mandeville City Hall Council Chamber, followed by guided site visits from 11:00 AM to 12:00 PM.

Proposal Guarantee:

Each proposal must include a certified check, cashier's check, or bond equivalent to at least 5% of the total proposal amount, payable to the City of Mandeville.

Scope of Work:

The janitorial services contract includes labor, equipment, supplies, and supervision for the following locations:

- City Hall
- Community Center
- Police Department
- DMV
- Public Works Building
- Trailhead Depot
- Police Investigations Building

RFP Documents and Questions:

Interested parties can obtain RFP specifications from the Purchasing Agent or via email at purchasing@cityofmandeville.com. Questions must be submitted in writing to the Purchasing Agent by **March 6, 2025**.

The City of Mandeville reserves the right to reject any or all proposals in accordance with applicable laws and regulations.

Contact Information:

For additional details, contact the Purchasing Agent at (985) 626-3144 or via email at purchasing@cityofmandeville.com.

Mayor Clay Madden

Tammany Farmer 3x's 2/19, 2/26, 3/5